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Announcements

New Grant Opportunity: American Cancer Society

The Illinois Division of the American Cancer Society recently announced an online grant submission for the Basic and Psychosocial/Behavioral granting programs. For all PI's interested in this grant opportunity, a **Letter of Intent** must be submitted no later than **May 18th, 2009**. Please note, all grant submissions must be done online; no paper submissions will be accepted. For more information, visit the American Cancer Society's [Illinois Division Research Grant Programs website](#) and follow the directions for downloading and submitting a Letter of Intent.

UC-Fermilab Collaborative Funding Opportunity

The continuation of the Strategic Collaborative Initiatives program that supports collaborative research projects between University of Chicago faculty and Fermilab scientists/engineers has recently been announced. If you have any new projects that would provide the basis for future collaborative research between the University and the Laboratory, you are strongly encouraged to submit a proposal. Applications are due on **Friday, May 29, 2009**. Application forms and proposal guidelines can be obtained by request from Tracy Schultz at tjschultz@uchicago.edu. If you have any additional questions, please contact Larry Hill, Associate Vice President for National Laboratories, at lhill@uchicago.edu or 773-834-0953.

New Address for Checks

For all not-for-profit grants, there is a new address for checks that must be included with your grant. The new address will not be updated on the website for a couple of weeks, so it is imperative that when you are editing your grant for mistakes, check that this address is correct, and that all information is included. The new information is:

Payable to: The University of Chicago
Mailing Address: The University of Chicago,
Gift and Records Services
1427 E. 60th Street Suite 120 Chicago, IL 60637
(773) 834-1072 FAX (773) 702-9675
Attn: Nancy Gormley, Director, Gift Services
nancy_gormley@development.uchicago.edu

Don't Forget Where We Are Located!

When filling out a grant application, it is essential that all information, right down to every last detail, is correct. This includes any information dealing with names and addresses, including zip codes! Remember to put in the full 9 digit zip code: **60637-5418**. You can find all information on the University of Chicago, including correct addresses, under our [Quick Reference Fact Sheet](#) in the Proposal Development and Submission section of the URA website. It's a great resource when you are double checking your grant and funding applications.

NIH Stimulus Monies – Post Award Management

As the NIH Stimulus monies start to arrive, there are a few points that every PI and administrator needs to keep track of. Each award must be housed in a separate FAS account. Furthermore, if the terms and conditions require prior approval from Grant Management for carry over requests, another account must be set up for the successive year of funding. In the interim, please set up all accounts funded with NIH Stimulus monies as. The Comptroller's Office anticipates that this will only be for a short time, as there are still a few programming components in FAS that need to be fixed. This is especially important since these funds have to be segregated and accounted for separately from non-Stimulus monies.

URA Grants.gov Web Page

We have redesigned the URA [Grants.gov](#) page! The format has been cleaned, which makes it easier to navigate the page. We hope this new, consolidated page will help out individuals who have never submitted a Grants.gov application before. Please check it out!

- We have posted all the NIH ARRA checklists/summaries, as well as the [Basic Essentials/Survival Guide](#) of all information one would need to put together a SF424 application.
- There is also a quick and easy-to-use [URA Mail box](#) to link to the webshare. Just click on the mailbox icon, where you will be directed to use your CNetID to log in and upload your final, ready-to-submit application.



Administrative Notes: NIH Commons Accounts

Anyone with the **role of PI/PD** on an NIH Grants.gov submission must have an NIH Commons Account. Send an email to ERA-HELP@lists.uchicago.edu to request an account. We need the full name for the account and the UC email address. If they already have a Commons account from another institution, we can create an affiliation – all we need is their Commons user name and email address. For NIH grants you cannot use the role Co-PI or Co-PI/PD. NIH does not recognize Co-PI's. You can only use PI or Co-Investigator.

Grants.gov File Formats

If you are submitting a grant online through Grants.gov, it is crucial that all uploaded attachments are in the correct format. Only Adobe PDF documents are allowed. Also, any files that are uploaded must have proper file names. Do not put spaces, special characters, dashes or dots. The best file name would be all one word (example: SmithResearchDesignAndMethods.pdf). To reduce the problems when uploading, always save your documents as PDF's, so there are never any last minute changes!

Funding Tools

Featured Research Tool: The Foundation Center

The University of Chicago has a partnership with the Foundation Center to provide an online directory for faculty and PI's to access a comprehensive database of available grants across a multitude of academic and non-profit subjects. There are also educational tutorials, message boards and current news to keep you informed about what is happening in the funding and grant sector. You can access the website through our [Search for Sponsored Funding](#) page on our website, or directly by clicking [here](#).

The Foundation Center does not have a location in Chicago, but there is an affiliated library that is also a great source for researching grants. The Donors Forum Library is the Midwest's largest collection of resources on philanthropy, nonprofit management and fundraising. A cooperating collection of The Foundation Center, the Library holds more than 3,000 volumes focused on grant-making, fundraising and nonprofit management in the Chicago area and throughout the United States. Click [here](#) to access their website and start searching!