

Competitive Revision ApplicationsNOT-OD-09-058

URA Due Dates	<u>April 10, 2009</u> (Administrative Section/Draft Science) <u>April 16, 2009 @ noon</u> (Final file for submission)
Project Duration:	Maximum 2 years of funding (earliest start date: 9/30/09) The parent grant must be active at the time of revision application submission (not available for F-series or Conference Grants) The period of support for the revision cannot exceed the current project end date (including planned No-Cost Extension) and cannot exceed 2 years The research proposed in the revision must be completed within the current competitive segment (no additional/2 nd No-Cost Extension may be requested)
No-Cost Extensions	*** <u>PI</u> should contact the NIH Program Officer of the parent grant and <u>Administrator</u> should consult the specific Institute website and Grants Management Specialist to determine whether requests for a No-Cost Extension should be submitted concurrently with the revision application or once option is available in Commons ***Should the specific Institute request the submission of a No-Cost Extension Request in conjunction with the submission of the revision, please note, requests must be routed through URA with Department Chair concurrence.
PD/PI	The PD/PI on the revision application must be the same as the PD/PI (or contact PI if Multi PD/PI) on the parent grant
Cover Letter	Cite the Notice Number (NOT-OD-09-058) in the first sentence
Abstract & Project Summary	Explicitly cite the Notice Number (NOT-OD-09-058) and Notice Title (NIH Announces the Availability of Recovery Act Funds for Competitive Revisions Applications'
Biosketches	Include updated Biosketch for the PD/PI Include Biosketches for any <u>new</u> Key Personnel/OSC
Research Plan	Standard font and margin requirements Page limit requirement match the guidelines on the parent grant (refer to the correct Parent FOA listed in the guidelines) Include a 1 page Introduction that describes the nature of the revisions and how it will expand the project scope Include the following information in the Research Plan: -Scope of the overall project and the anticipated contribution of the requested revision -Discuss how the revision will accelerate the tempo of the scientific research and/or allow for job creation and retention -Address Recovery Act Justifications (listed on the Checklist) The body of the application should contain sufficient information from the original application to allow for evaluation of the proposed revisions Include plans for a No-Cost Extension in the research plan and indicate whether the request has been submitted or will be requested once option is available in Commons
Budget	There is no maximum limit on the budget request, but requests should be reasonable Equipment purchases may not exceed \$100,000 Budget format must be the same as submitted for the current award (either Modular, R/R, or Detailed PHS 398 based on submission type) Discuss any budgetary changes for the current grant in the justification
Subawards	Foreign component (aggregate total for all foreign subs) shall not exceed 10% of the total requested Direct Costs or \$25,000 (whichever less)
Items to Keep in Mind	Revision applications must be for costs to support new research objectives and aims that are outside of the scope of the approved grant Applicants requesting funds to support work within the general scope of the parent grant should submit an <u>Administrative Supplement rather than a Competitive Revision</u> Standard application sections required as needed (Human Subjects, Vertebrate Animals, Multiple PD/PI, Targeted Enrollment Table, Resource Sharing Plan, etc) Requires <i>tracking the number of positions created <u>and</u> retained quarterly reporting</i>